

Wylie Baseball and Softball Association Operations Manual

V2.A.2018

I. Authority

The Board of Directors shall be governed by the Incorporation Documents and Bylaws of the League. The Wylie Baseball and Softball Association (referred to as WBSA or League) Operations Manual shall be approved each year by a majority vote of the Board of Directors during the Annual Meeting. Following adoption of these rules by the Board of Directors, they may only be changed by a majority vote of the Board of Directors during a General Membership Meeting and all proposed changes must be sent out a minimum of 10 days prior to the meeting to all Directors in good standing. The WBSA Board shall review the Operations Manual and revise as necessary. These rules pertain to all Wylie Baseball and Softball Association activities.

II. Purpose

The purpose of the Operations Manual is to supplement the Wylie Baseball and Softball Association Bylaws, and the Official rules of the Chartering Organizations. The Operations Manual is intended to provide direction for the Board of Directors, Managers, Coaches, Parents, and Players. If a particular policy or regulation is not covered in this document, the WBSA President shall have full authority to implement a temporary modification/addendum to this document pending a review by the Executive Committee. Whenever the WBSA engages in regular season interleague play with another organization, the division(s) involved shall play by interleague rules as may be negotiated with the other league and approved by the Board of Directors. Interleague Rules shall take precedence over these Operating Rules during interleague play.

III. Mission

See Bylaws

IV. General Notes / Meetings

General Notes: All Board members shall conduct themselves in a professional manner as a representative of WBSA at all times. Board members are required to fulfill the job requirements of their appointed position for two (2) calendar years starting upon the date they are elected. Board members are required to complete and submit a background application, along with a copy of their driver's licenses yearly.

The board will function as a team to ensure that the objectives of the League and the needs of the children are met. It is the responsibility of each board member to promote goodwill, honesty, and integrity within the league. Each member of the board shall be responsible for ensuring the WBSA is run as safely, smoothly, as effectively as possible. Each Board Member will be required to be a Field Monitor, and must be present at the park to represent the WBSA. The Field Monitor is to ensure there are no issues during the games, rules and safety procedures are followed, participants are provided support, and all WBSA equipment is secured. Members should refer to the Board Member on Duty Guidelines for direction.

Meetings and Events:

The Board shall conduct an Annual all hands meeting each July. Attendance is mandatory at the July Annual meeting, and expected at 90% of all General and Special Board meetings. The Board shall also meet as required to ensure all matters associated with the League are being addressed in a timely fashion. All General board meetings shall be open to the public and minutes for each meeting will be taken and made available to all Board Members within 2 weeks of the meeting date. (General is defined as any meeting that is not called to discuss a specific issue/topic, Appeals and Discipline Meetings, or Baseball/Softball Committee Meetings). Each elected member of the WBSA board shall have 1 vote with regard to all matters relating to each item on the agenda in General Membership meetings.

V. Membership / Board Positions

The board positions listed below are not intended to supersede those listed in the WBSA Incorporation or Bylaw documents. They have been expanded as the league has grown to provide a higher level of support to the members of the league.

Positions on the Board of Directors

A. Duties: It is the duty of the Board of Directors to administer the functions of the League in accordance with the highest standards of personal conduct. In addition to the individual duties of each member of the Board defined below, it is the duty of each member of the Board to provide his or her insights and guidance into the operation of the League as a whole and to assist in the accomplishment of League projects and operations to the extent possible without conflicting with the member's individual duties and responsibilities. Unless otherwise indicated, each position on the Board shall be a voting Directorship answerable to either the Vice President or the President, respectively. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend, or remove any Director, Officer, or Committee Member of the Local League.

B. Vacancies: If a vacancy occurs on the Board of Directors for any reason, the vacancy may be filled by a majority vote of the remaining Directors at any regular meeting or any special meeting called for that specific purpose. When practical, an individual should be placed into nomination at one meeting and voted upon at the next available Board meeting. The President, with the annual concurrence of the Board, is not required to fill all Board positions listed herein, or to seat all of the Committees listed in Article 6, below.

C. Assistants/Co-Positions: Any member of the Board of Directors may petition the Board to have an assistant or an individual with whom the position is shared. Such assistant or shared position shall be subject to a confirmation vote of the Board. Anyone so approved shall be a non-voting member of the Board of Directors.

D. Committee Assignments: In addition to the duties described within, a Director on the Board may be a standing, specially elected, or appointed member of a Committee as provided for in Article 6.

E. President: The President shall be responsible for conducting the affairs of the League and for executing the policies established by the League and USSSA. The President shall promote

the welfare of the League, attend District/State USSSA meetings representing the League, preside at all meetings of the members and the Board of Directors, and have the authority to execute for and in the name of the League such contracts and leases as are ratified by the Board of Directors. The President shall appoint all coaches and the heads of various Committees not otherwise specified by the incorporation document or bylaws with the approval of the Board of Directors. The President's signature shall be one of those authorized for the disbursement of League funds.

F. Vice President-Operations: In case of the absence or disability of the President so to act, the Vice President-Operations may be appointed by the President or Board of Directors to perform the duties of the President, and when so acting, shall have all of the powers of that office. The Vice President-Operations is an ex-officio member of all Committees, including the Discipline Committee, and shall carry out such duties and assignments as may be delegated to him/her by the President. The Vice President-Operations is responsible for oversight of the League's on-field operations which includes oversight of the League's divisions, fields, training, and tournaments. The Vice President-Operation's signature shall be one of those authorized for the disbursement of League funds.

G. Vice President-Administration: In case of the absence or disability of the President so to act, the Vice President-Administration may be appointed by the President or Board of Director to perform the duties of the President, and when so acting, shall have all of the powers of that office. The Vice President-Administration is an ex-officio member of all Committees, including the Discipline Committee, and shall carry out such duties and assignments as may be delegated to him/her by the President. The Vice President-Administration is responsible for oversight of the League's administrative functions which include the treasury, registration, sponsors, field equipment, uniforms, and publications. The Vice President-Administration along with the Registrar and the Director of Sponsors & Public Relations is responsible for marketing the League to prospective Player Members. The Vice President-Administration's signature shall be one of those authorized for the disbursement of League funds.

H. Secretary: Within the sphere of responsibility of the Vice President-Administration, the duties of the Secretary shall be: (1) maintain the Minutes of all regular and special meetings of the Board for reading and approval at the next regular meeting; (2) keep Minutes as the official record of the business of the League; (3) make available to all attendees of Board meetings copies of the Minutes of the previous meetings; (4) maintain all official records as required for the proper administration of the League; (5) maintain the Board roster and keep all Board members informed of changes in contact information; (6) type/enter, make copies, and distribute all material pertinent to the League; and, (7) co-ordinate the archiving of all pertinent League records and documents with the Webmaster.

I. Treasurer: Within the sphere of responsibility of the Vice President-Administration, the duties of the Treasurer shall be: (1) together with a person appointed by the Board of Directors, the Treasurer shall audit the financial books of the League maintained by the previous Treasurer and render an opinion that the books are in proper order. Thereafter, the Treasurer shall accept control of the financial books and records of the League; (2) to maintain the financial records of the League; (3) to establish and maintain a system of checks and balances to assure that all proceeds from sponsors, registration, fund raising events, and all other income are properly accounted for in the financial records of the League; (4) to maintain the checking account and any other bank accounts authorized by the Board of Directors; (5) to accumulate

accounts payable and prepare checks for payment of same; (6) to prepare a financial statement for each regular Board meeting; (7) to file all tax exemption forms and informational tax returns required by county, state and federal governments; (8) to prepare and submit for Board of Directors' approval a budget for the current fiscal year by the regular December meeting of the Board of Directors; (9) to undertake the necessary action to obtain any license or other legal permission necessary to conduct the business of the League's activities; (10) to conduct negotiations with the support of the Safety Officer, and obtain approval of the Board of Directors for the annual insurance coverage for the League; and, (11) to analyze the financial position of the League in relation to the yearly budget and promptly report any major deviations to the Board of Directors. The Treasurer's signature shall be one of those authorized for the disbursement of League funds.

J. Player Agent/Representative: Within the Executive Team responsible to the President, the duties of the Player Agent/Representative shall be: (1) to be responsible for all player transactions, including tryouts organized by the Division Director; (2) to conduct the Placement Meeting and the Player Drafts; (3) to supervise and administer the selection of All-Star players as prescribed herein; and, (4) to discuss feedback, either positive or negative, from any Player Member or Regular Member regarding the League's operations. The Player Agent/Representative is an ex-officio member of the Discipline Committee.

K. Tryout Coordinator / Division Director: As an assistant to the Player Representative, the Tryout Coordinator shall work with the Fields Director and Division Director to schedule tryout dates with necessary equipment on the appropriate fields. The Coordinator shall publish the scheduled times (via coordination with the Registrar and Webmaster) in the League Registration material and on the League websites. The Tryout Coordinator shall schedule volunteers to conduct the Tryouts. The Coordinator shall also work with the Registrar to schedule any make-up tryouts. All tryouts shall include "walk-up" League registration, assignment of tryout times, and evaluation of skills. After the conclusion of the drafts, the Tryout Coordinator shall assist the Player Representative as a non-voting member of the Board.

L. Registrar: Within the sphere of responsibility of the Player Agent/Representative, the duties of the Registrar shall be: (1) to conduct and supervise all player registration, including mail-in registration, in-person registration, website registration, registration at tryouts and late registrations; (2) to provide the Tryout Coordinator and Player Representative with tryout and placement data; (3) to provide the Board of Directors with such other registration data as to assist in the operation of the League; and, (4) to participate in the marketing of the League to prospective Player Members.

M. Division Directors: Within the sphere of responsibility of the Vice President-Operations, the duties of each Division Director shall be: (1) recruit, train, direct and mentor coaches; (2) to recommend for approval of the Board of Directors the coaches of their respective divisions; (3) to act as liaison between their respective divisions and the Board of Directors, including acting as a central point of the information flow; (4) to instruct coaches in the rules of the game, conduct on the field, and in League policies; and, (5) to mediate issues, disputes, etc. involving any combination of parents, umpires, coaches, and League officials. The Division Director for any division initiating a conduct violation hearing shall serve on that Discipline Committee, when it is convened by the Vice President-Operations or A&D Director.

N. Umpire Director: Within the Executive Team responsible to the President, the duty of the Umpire Director shall be to retain, organize, instruct, schedule and be responsible for the conduct of the League's umpires on the playing field. In addition, the Umpire Director shall be responsible for keeping track of the attendance of umpires at their scheduled games, and then forwarding the appropriate request for payment to the Treasurer. The Umpire Director shall serve on the Discipline Committee.

O. Director of Sponsors & Public Relations: Within the sphere of responsibility of the Vice President-Administration, the duties of the Director of Sponsors & Public Relations shall be: (1) to institute and complete fund raising from sponsors; and, (2) to create publicity for the sponsors and all League activities and accomplishments. The Director of Sponsors & Public Relations along with the Registrar and Vice President-Administration are also responsible for marketing the League to prospective Player Members. This position will be responsible for updating all social networking sites as approved by the Vice President of Administration.

P. Merchant Sponsor Coordinator: The Merchant Sponsor Coordinator shall serve as an assistant to the Director of Sponsors & Public Relations and the duties of office shall be: (1) proactively solicit merchant sponsors for the League, including sales follow-up with those entities regarding their contributions to the League; (2) be responsible for merchant sponsor billings, tracking payment schedules, receipt of payments and delivery of all goods owed to sponsors (plaques, ads in yearbook, field banners, website listings); and, (3) be responsible for receipt of goods and services from merchant sponsors in lieu of cash payments. The Merchant Sponsor Coordinator shall be a non-voting position on the Board.

Q. Fields Director: Within the sphere of responsibility of the Vice President-Operations, the duties of the Fields Director shall be: (1) to obtain the use of the fields from local school districts and cities as appropriate; (2) to plan and supervise field improvements; and, (3) to organize and supervise the on-going maintenance of the fields during the playing season.

R. Uniform Director: Within the sphere of responsibility of the Vice President-Administration, the duties of the Uniform Director shall be: (1) to acquire and distribute uniforms to all teams; (2) to work with the Division Directors and the coaches to ensure that all uniform information is submitted in the required time frame; (3) to provide for the storage of all League merchandise; and, (4) to design, purchase and resell League apparel.

S. Equipment Director: Within the sphere of responsibility of the Vice President-Administration, the duties of the Equipment Director shall be: (1) to acquire, distribute, and restock equipment provided by the league to all teams (Game Balls, Pitching Machines, Dicks Buckets, Catchers Gear, Scorebooks, and Rule Documents); (2) to work with the Division Directors and the coaches to ensure that all playing equipment that has been loaned out is returned at the end of the season; and, (3) to ensure the storage of all League equipment is in a safe and clean environment.

T. Tournament Director: Within the sphere of responsibility of the Vice President-Operations, the duties of the Tournament Director shall be: (1) To advise and coordinate with the Division Directors on in-house tournaments; (2) to register and coordinate teams for play in USSSA sanctioned post-season tournaments; (3) to otherwise coordinate all League involvement with tournaments; (4) to be directly involved with the appropriate Division Director and Player Representative on the formation and selection of All Star Team rosters; (5) to coordinate field usage and practice schedules for the League's All Star teams with the appropriate Division

Director; and; (6) act as liaison between the Registrar and All Star Team coaches to monitor fee collection(s).

U. Training Director: Within the sphere of responsibility of the Vice President-Operations, the duties of the Training Director shall be: (1) to organize programs through which coaches can enhance their coaching skills; (2) to organize League-sponsored skill-development activities in critical areas for players; and, (3) to develop a set of printed, audio/video, and/or website-based training materials for coaches at all age levels.

V. Yearbook Editor: Within the sphere of responsibility of the Vice President-Administration, the duties of the Yearbook Editor shall be to edit, assemble and publish the annual Yearbook.

W. Webmaster: Within the sphere of responsibility of the Vice President-Administration, the duties of the Webmaster shall be: (1) maintain the Wylie Baseball and Softball Association websites, including provisions for hosting the website; (2) maintain an internet registration capability for the League; and, (3) develop and maintain an electronic document archive system for League business and League records.

X. Members Emeritus: At any regular meeting of the Board to be then voted upon at the next regular meeting, the President may nominate any past member of the Board of Directors for a single-year term as a Member Emeritus. A Member Emeritus, once elected, shall serve in any capacity at the direction of the President. There may be no more than five (5) Members Emeritus at any one time. A Member Emeritus may vote on any issue before the Board. A Member Emeritus shall not be authorized to disburse League funds.

Y. Safety Officer: Within the sphere of responsibility of the Vice President – Operations, the duties of the Safety Officer Shall be: (1) Create awareness, through education and information, of the opportunities to provide a safer environment for all participants of the Local League; (2) Ensure safety in play and playing conditions using education, compliance, and reporting; (3) Issue weekly safety newsletter to coaches during Active Seasons; (4) Coordinate reporting and prevention of injuries; (5) Institute an appropriate Time Schedule/Plan for addressing all critical safety issues identified and coordinating with the President, Treasurer, Vice President(s), and Fields Director to ensure that all safety issues are budgeted for and resolved in a timely manner; (6) Obtain First Aid Kits Each Season; (7) Be responsible for maintaining the Local League Lightning Detector.

VI. Managers and Coaches

- Selection of Managers and Coaches – A prospective manager or coach must register their team via the website during the team registration period. All Coach Approvals are at the discretion of the WBSA President, based upon the successful completion of a background check, and may be subject to Board approval.
- Restrictions on Managers and Coaches - A Division Director may not manage or coach in a division that he or she directs. In the event a Division Director position is unfilled, the Vice President of Operations or President shall act as the Division Director even if they are a coach in that Division.
- Annual Manager / Coaches Meeting - A mandatory meeting of all duly appointed managers, coaches, and umpires of all divisions will be held annually ten (10) or more days before opening day. All managers and coaches must make attendance at this meeting a priority. At this

meeting, behavior standards for all League personnel shall be set forth by the League President. Additionally, new rules, rules that were misunderstood during the previous season and local league playing regulations shall be reviewed by the Umpire-in-Chief. Each team manager shall be provided with the current location (Web Site Address) of the Chartering Organizations Rule book appropriate to his or her division as well as a copy of WBSA Policy and Playing Regulations. Attendance at other Safety and Instructional meetings may be made mandatory for managers, coaches and umpires at the discretion of the League President.

- The League President has the power to temporarily suspend any Manager/Coach for conduct he or she deems detrimental to the best interests of the local league. Upon exercise of such power, the President must convene a special meeting of the Board of Directors within 48 hours, and the Board must vote on whether the suspension should be made permanent. In any case, if the Board does not act upon the temporary suspension within 48 hours, the suspension is dropped without prejudice.
- Appeals & Discipline Committee, by a two thirds vote, can discipline, place on probation, suspend or terminate any Manager or Coach of the league when the conduct of that member is considered detrimental to the best interests of its players and its members. The member involved must be notified in writing by the A&D Director, League Vice President(s), or President of the general nature of the charges, and shall be given the opportunity to appear before the board/committee, prior to any vote, to answer the charges. In the case of a Player member so involved, notice must be given to the parents and to the manager of the team of which the Player is a member.

VII. Leagues

Baseball Leagues – Spring Leagues shall be formed with players of like age as of April 30th of the current year. Fall Leagues shall be formed with players of like age as of May 1st of the following year.

- 4U – Players age (4) by April 30th
- 5U – Players age (5) by April 30th
- 6U – Players age (6) by April 30th
- 7U – Players age (7) by April 30th
- 8U – Players age (8) by April 30th
- 9U – Players age (9) by April 30th
- 10U – Players age (10) by April 30th
- 12U – Players age (11-12) by April 30th
- 14U – Player age (13-14) by April 30th
- 16U – Players age (15-16) by April 30th
- 18U – Players age (17-18) by April 30th

Softball Leagues – Spring Leagues shall be formed with players of like age as of December 31st of the previous year. Fall League Ages will be at the discretion of the softball committee and inter-league playing rules.

- 6U – Players age (5-6) December 31st
- 8U – Players age (7-8) by December 31st
- 10U – Players age (9-10) December 31st
- 12U – Players age (11-12) December 31st
- 14U – Player age (13-14) December 31st

VIII. Volunteer Screening Program

- As a condition of service to the league, all managers, coaches, parent volunteers, and any other persons, volunteers or hired workers, who provide regular service to the league and/or have repetitive access to, or contact with players or teams, must complete and submit an official “Volunteer Application”. Background screenings must be completed prior to the applicant assuming his/her duties for the current season. Refusal to submit a fully completed “Volunteer Application” must result in the immediate dismissal of the individual from the local league.
- The league shall not permit any person to participate in any manner, whose background check reveals a conviction for any crime involving, or against, a minor. The league may prohibit any individual from participating as a volunteer or hired worker if the Board deems the individual unfit to work with minors.
- Additionally, any volunteer who has not been a resident of Texas for the past five years may be subject to a Federal review, and, any individual who does not consent to a criminal offender record review will be denied volunteer status.

IX. Eligibility

It is the intent of the WBSA to accommodate any player who wants to play Baseball or Softball. No player will be turned away except for severe disciplinary reasons, team/field constraints, or players who have been suspended for the upcoming season. Resident players of the city of Wylie will always take precedence over a Non-Resident player unless the player is a returning player. The number of teams is limited to availability of fields. During registration and team formation, players may be placed on a waiting list until there is an opening on a roster or until enough players register to form another team if field space is available. No new teams will be formed after the Coaches meeting has been held unless approved by the League President.

Players - All children are eligible to be players in the WBSA Baseball Program who: At the time of registration meet the age requirements for a WBSA League and USSSA. Both Baseball and Softball Players will be allowed to move up one (1) division from 4U to 10U. After 10U, players may only move up in order to remain on a team they've played with in the previous year. For example, a 9 year old can play in 10U via the draft. A 10 year old can only play in 12U if they're already part of an established team that is moving into that division.

Manager/Coach - Adults are eligible to be a Manager/Head Coach in the WBSA Program who:

- Have attained the age of 21. Candidates between the ages of 18 & 20 must be interviewed by the appropriate league committee. No person under 18 will be allowed to Manage or Head Coach a team.
- Satisfactorily completed and passed a background check.
- Have not had their Managing assignments from the previous year(s) revoked.

A Manager/Coach may manage only one (1) team per season within the WBSA Program, unless approved by the appropriate league committee. A Manager/Coach may be an assistant coach on a second (2nd) team in a different Division. Assistant Coaches must be at least 18 Years old.

Any manager with two (2) or more complaint letters will appear before the WBSA Baseball or Softball A&D Committee.

Coaching is a privilege and not a right, and the WBSA reserves the right to revoke those privileges at any time.

Coaches may not require/demand additional funds be paid by any parent or participant, or punish/discipline any player who does not attend a practice that requires payment. Any planned practices at batting cages or other paid field locations cannot be mandatory. Coaches may ask for donations from parents to help cover the cost, and it is up to the parent if they choose to contribute and allow their player to participate.

Questions of Eligibility - The Board of Directors will be the judge of fact in all questions of eligibility.

X. Registration

Player Ages will be determined by the Chartering Organizations Age Charts. Spring and fall registration dates shall be determined by the WBSA board. Announcement of registration dates shall occur as soon as possible, and may include school mailings, newspaper announcements, web page messages, social Media or email. Registration shall be closed at the date determined and published by the WBSA Board, or when each team is considered to be full by the player agent. Any player (including a returning player) who registers after the final advertised registration date shall be placed on the waiting list. Late Registrations will be allowed until the division is full and then a waiting list will be built to be used as needed.

During In Person registrations the League can only accept cash or checks. **No refund shall be given after the Draft** except in the case of a season ending injury. A doctor's note may be required for refund issuance. If the league has expended any funds associated with the player's registration or participation in the league prior to the injury occurring, any refund provided will be at a prorated amount. Refunds will not be provided based on coach or team assignment.

For planning purposes only, the WBSA Spring Season shall begin in March and end in June. The WBSA Fall Season shall begin in September and shall end prior to Halloween. These are tentative dates and are provided only as a general guide. Actual League dates will be determined during the winter and Late Summer Board Meetings, and subject to inclement weather delays during the season.

The WBSA Spring season shall have a postseason single elimination tournament for the 5U – 14U Divisions. All teams will qualify based on participation in the regular season. All Division will be seeded based on regular season record. Note: Certain divisions involved in inter-league play with another association may have a different tournament format. Please check with your Division Director for more information.

The number of teams per divisions shall be determined based on the number of registration / signups in each division. The Player Agent will ensure that no Division exceeds 12 teams without being split into a divisional format. Split divisions shall be structured so there is a balance of power in each division. The Vice President of Operations, Player Agent, and Division Director shall determine the divisional split of teams. Split divisions will include a (1) Game “World Series” at the conclusion of the end of season tournament to crown an overall Division Champion.

Registration fees shall be set in accordance with WBSA guidelines as a non-profit organization. Fees shall be used to offset all costs associated with running the league. A \$10 discount will be applied to each sibling of a registered player. The WBSA may offer scholarships to families if they are unable to afford the registration fee. This must be approved by the League President, Vice President(s), and Player Agent/Registrar. In order for a Scholarship to be considered, the parent or guardian must complete a scholarship application along with proof of income.

Player registrations will be scheduled and conducted by the WBSA Board of Directors. A player and/or his/her parent or guardian will initiate registration by using the On Line registration system at WylieSports.org , or by completing the registration form furnished by the WBSA. Each player will be furnished a Free on Line account for registration.

Any person who meets the eligibility requirements above, and is interested in being a Manager/Coach in the WBSA, should contact the appropriate Division Director. Once approved by the Division Director, the Manager/Head Coaches and all Assistant Coaches are required to Register On-Line prior to the final sign-up date.

Registration payment by the player and/or his/her parent/guardian must be complete prior to participating in a league game or team practice.

XI.2 Coach Selection/Player Evaluation/Player Placement/Draft (BASEBALL)

Returning Players: Every player will have the option of returning to their prior years spring/fall team if age eligible. Spring players take precedence over fall players. Prior year is defined as the year immediately preceding the current year. The player must have been “officially” registered with the team. This request must be made at the time of registration.

Coaches shall not tell any player they have been released/dropped/removed from the team. Players return to the team, not the coach. It is the sole decision of the player if they elect to return to the team.

All remaining players; new players, players choosing not to return to their team, players whose prior season coach has moved up a league different than the player’s current age, and returning players that have been absent for more than a year must attend one of the leagues scheduled evaluations, and will be placed in the draft. (4U, 5U, & 6U players will not be evaluated and teams will be formed by the Player Agent and Division Director.)

Requests to hold any age player down in a lower division or move them into a higher division is discouraged. However, a letter of justification may be submitted by the parent or guardian to the Player Agent. Requests will be considered, provided it is received in time for the Player Agent to review and act upon prior to the Evaluation date. Any player under review needs to attend the evaluations for his/her age division and the tryouts for the requested division. Requests to move a player will not be considered without a written request from the parent or guardian. Note: 6U players looking to play in the 7U Division, must attend the 7U Evaluations.

Selection of Players: Players will be selected in a league draft held by the WBSA Board of Directors using the following procedures:

The Board of Directors shall appoint a Draft Committee consisting of the Player Representative, Vice President-Operations, and the respective Division Director to reside over the draft for each league. The Player Agent may invite additional members as needed to support an efficient draft process.

The Draft will be in rounds, and will utilize the down (odd rounds) and up (even rounds) method. (Snake Draft)

Draft Order Determination Method:

- Draft order will be established by drawing numbers.

Siblings of drafted players will be automatically placed in the last round of the draft for the team drafting the player.

The manager/coach will choose a team uniform and team name prior to leaving the draft.

Returning players will be designated prior to the draft. Returning Players are defined as a player who played in the WBSA the previous fall or spring season, and are wish to return to the same team. Spring Returners will be assigned first, then fall returners will be assigned in the order in which they were drafted to the fall season team

The draft will be conducted as follows

- **New Team:**
 - The Head Coach can lock 3 players prior to the start of the draft.
 - Head Coaches son will be the teams 1st round Selection (If the head coach does not have a child playing in the division he is coaching, then the team will receive a first round pick)
 - Assistant Coaches' children will be the team's next selections (2nd Round – 3rd Round if required). (If no assistant coach's children are locked, the team will receive a 2nd and 3rd round pick.)
 - All additional players will be added via the draft as described above.
- **Existing/Returning Team:**
 - Returning players will be added to the draft sheets starting in the first round and continuing until each returning player is identified on the draft sheet.
 - If less than 12 players are listed as returning, the head coach or delegate will draft from the pool of eligible players to complete the team roster.

Example: If a team has 5 returning players, their first draft selection will be in the 6th Round. If a team has 8 returning players, the team will draft their first pick in the 9th round.

Returning players from the spring season take precedence over returning players from the fall season. If a team has more players requesting to return than the draft allows (based on total number of registrants to that division), spring returners will be added to the roster first and fall returners will be added in the order they were drafted to the team in the fall. If a team does not have room to accept all spring and fall returning players, fall players not assigned will be required to attend evaluations, and be drafted by another team.

If there is not enough players available in the draft pool, the Player Agent will open a wait list for any late registrations.

Trades may be made with the approval of the Vice President of Operations or President, and the Division Director, immediately following the draft. The Player Agent must be notified of any and all trades immediately following the draft. There will be no trades after the Manager/Coach leaves the draft room. Blind draft picks AND returning players cannot be traded under any circumstances.

Coaches shall bring a pen/pencil and clipboard to the draft. Coaches should check off players as they are drafted to prevent the same player from being called multiple times.

Coaches may not, at any time, discuss a player's eligibility. Doing so will result in the coach being removed from the draft room and the team drafted by the division director or player agent. There should be no discussions around players that will only play for a particular team, regardless of the reason. Any coach who is contacted by a parent with this requirement should immediately contact the Player Agent and Division Director. Coaches shall not manipulate the draft by asking or telling other coaches not to draft a certain player. The league will address placement concerns with the parent prior to the draft by reviewing the refund rules and/or removing the player from the draft if necessary.

Coaches that engage in any attempt at manipulating the draft will have their coaching privileges suspended for a period set forth by the A&D Committee.

The League will determine the number of available teams and players prior to the start of the draft. Each team must carry an equal number of players when available. There will, however, be times where 1 or more teams may be required to carry an additional player due to an odd number of player registrations vs. available teams. No team will ever be allowed to refuse a player being placed on his/her team if that player is in good standing with the league. 14U and older Divisions may draft up to 14 players if the League elects to do so, or if required by the number of registrations and available teams.

Only players that attend the scheduled evaluations can be drafted by name. Any player not attending the scheduled evaluations, will still be assigned to a team, but via a blind draft process where coaches draw player names to be assigned to their team.

XI.2.S Coach Selection/Play Evaluation/Team Formation/Draft (SOFTBALL)

Teams will be formed in the following manner:

1. Player Assignment for 6U, 8U, 10U, 12U Silver and 14U Silver Divisions:

- Players not on a Pre-Formed Team will be placed in the draft and assigned to a team.
- A returning player from the previous spring season has the option of choosing her prior coach or entering the draft. If her coach is unavailable, she may attempt to find a team of her choice prior to being placed in the draft. If her previous coach is available, and player opts to not play for the previous coach – said player will be placed in the draft. Spring players have first option over fall players when returning to a previous team in the spring season.

2. Pre-Formed Teams:

- Coaches may bring their own teams (pre-formed teams) provided the head coach submits a roster of player's names to WBSA Softball Player Agent by the deadline. This deadline will precede the draft. Submission of name roster does not constitute registration of players (see below).
- Each player must register individually and must have paid their registration fees by the registration deadline.
- When registering, parents must request that their child be placed on the head coach's pre-formed team.
- Coaches of pre-formed teams should ensure that each parent registers their child correctly.
- No roster size minimum, but the maximum number of players shall not exceed 13 players without approval of the WBSA Board. If the team does not have enough players, it will be filled in by the player assignment process (draft), combined with another team, or the players will be assigned to other teams.
- Coaches will not be allowed to add to their rosters after the deadline without the approval of the WBSA Softball League Director, Player Agent and VP.
- Players will not be added to teams once the season has started without the approval of the Softball League Director and WBSA Board.

3. 12U Gold and 14U Gold Division Team Formation:

- Coaches may bring their own teams provided the head coach submits a roster of player's names to WBSA Softball Player Agent by the deadline. The deadline will precede the draft. Submission of roster names does not constitute registration of players (see below).
- Roster size minimum is 10.
- Coaches may not attend player evaluations (Silver) to get their required 10 players (Gold).
- Each player must register individually and must have paid their registration fees by the registration deadline.

- When registering, parents must request that their child be placed on the head coach's pre-formed Silver or Gold team.
- Coaches will not be allowed to add to their rosters after the deadline without the approval of the League Director, Player Agent and VP.
- Players will not be added to teams once the season has started without approval of the League Director and WBSA Board.

Selection of Manager/Coach

- The WBSA Board shall designate eligible manager/coaches after notification of interest from the coach has been received, a background check run, and majority of the board recommends approval.
- The selection of all managers/coaches/assistant coaches will be at the discretion of the WBSA Board. Prior WBSA involvement and coaching experience will be taken into consideration.
- The manager/coach will choose a team uniform and team name prior to leaving the draft.
- No two teams in the same division can have the same team logo, team names must be different on the website and jerseys.
- Any manager with two (2) or more complaint letters will appear before the WBSA Softball A&D Committee
- Per the WBSA Operations Manual, the WBSA may revoke a manager / coach / or assistant coach assignment.
- Coaching is a privilege and not a right, and the WBSA reserves the right to revoke those privileges at any time.
- Coaches may not require/demand/request additional funds be paid by any parent or participant.

XII. Team Rosters / Lineups

** Please refer to your league specific rules for more information.

Rosters - The Player Agent, Division Director, and President shall at all times maintain a roster for each team, naming players.

The manager/coach of each team shall, prior to the start of each game, provide a lineup to the official scorekeeper or home team scorekeeper and the manager/coach of the opposing team. The lineup will include starting players and substitutes by name and uniform number and the status of any and all injured players.

The manager/coach will notify the Division Director and Player Agent of any player who quits the team or has been absent from practice for more than a week. The Safety Officer must be notified of any injuries occurring at practices or games.

Obvious attempts to violate required playing time or safety rules will result in the suspension of the manager/coach.

The Division Director will check on the status of any player absent for more than two (2) games. Coaches should send an email to the Division Director and Player Agent if this occurs.

Teams that lose a player will be assigned a player from the "Waiting List" which will consist of late sign-ups. The "Waiting List" will be maintained by the Player Agent and/or League Vice President of Administration.

Players that arrive late to the game will be inserted at the bottom of the lineup or used as substitutes. The manager/coach will need to inform the official scorekeeper, the manager/coach of the opposing team, and the head umpire of the late arrival.

XIII. Parent Meeting, Team Meetings, and Practices

No player may participate in any team meetings, workouts, or games until the player has been officially assigned to a team, and shows up on the coach's official roster on the WBSA web site.

A team meeting is defined as being any "mandatory" meeting, practice, workout, or game. The number of team meetings prior to the start of the regular season cannot exceed (2) per week. Trips to the batting cages are voluntary.

Teams may schedule (1) mandatory practice on weeks where the team is scheduled to play (2) games. Teams may schedule (2) mandatory practices on weeks where the team is scheduled to play (1) game. Special League events shall not count as team meetings.

Each manager/coach will contact each player within 24 Hours of the drafts completion to inform that player and his parents of his selection on to that team.

Each manager/coach will conduct an in person team/parent meeting within (1) week of the drafts completion, for the purpose of communicating the WBSA Program to the players and their parents.

XIV.B Equipment (Team/Player) Baseball

The WBSA will furnish the following to each team for the Spring Season:

- An official team scorebook.
- One team First Aid Kit
- An official game ball per scheduled game.
- One (1) Baseball uniform (a cap and shirt) for each player that is drafted on to the team. The uniform color and logo will be that of a WBSA Approved uniform supplier. A number will be affixed to the back of the jersey. A sponsor's name or logo may be affixed to the front or back of the jersey if the team has a sponsor and that sponsor has paid a fee to the WBSA prior to the ordering of the uniforms. All sponsors are coordinated through the WBSA Board.
- The players name shall not be placed on the uniform.
- The manager/coach and/or player will be responsible for providing batting helmets, Baseball bats, and catcher's gear. All equipment must conform to National Safety Standards and the Chartering Organization guidelines.
- Each player will be responsible to provide their own shoes, socks, pants, belt, Baseball glove and other necessary equipment to play the game.
- If Baseball shoes are worn by a player, the shoes must be plastic or rubber cleats. 14U players and above may wear metal cleats except when assuming the position of pitcher. Due to Portable mounds, metal cleats are not permitted for any pitchers.

- All Male catchers shall wear a cup anytime they are playing the catcher position. This includes practices, games, and warm-ups. All players will wear an athletic supporter.

The League does not furnish bats, batting helmets, catcher's equipment (including cups), or any other equipment except for items listed above, for team or individual use. Players are prohibited from wearing jewelry (watches, rings, bracelets, earrings, necklaces, etc.) while participating in a game. If medical bracelets or necklaces are worn, they must be taped to the body so as to remain visible. There is no penalty for wearing jewelry, however it must be removed. Any bat not approved by USSSA will not be allowed (Except T-Ball, but bats must be marked as T-Ball).

Bat Information: <https://www.ussa.com/baseball/baseball-bat-ball-equipment-info>

XIV.S Equipment (Team/Player) Softball

The WBSA will furnish the following to each team for the Spring Season:

- An official team scorebook.
- One team First Aid Kit
- An official game ball per scheduled game.

Uniforms are not included in the fee to play in league, uniforms are the responsibility of the coach and the parents on the team.

The players name shall not be placed on the uniform.

The manager/coach and/or player will be responsible for providing batting helmets with face guards and chin straps, softball bats, and catcher's gear. All equipment must conform to National Safety Standards and the Chartering Organization guidelines.

Each player will be responsible to provide their own shoes/cleats, socks, pants, belt, softball glove and other necessary equipment to play the game.

If softball shoes/cleats are worn by a player, the shoes must be plastic or rubber molded cleats.

All female catchers shall wear a catcher's helmet while warming up pitchers – this includes practices, games, and warm-ups.

The WBSA League does not furnish bats, batting helmets, catcher's equipment, or any other equipment for team or individual use. Players are prohibited from wearing jewelry (watches, rings, bracelets, earrings, necklaces, etc.) while participating in a game. If medical bracelets or necklaces are worn, they must be taped to the body so as to remain visible. There is no penalty for wearing jewelry, however it must be removed. Any bat not approved by USSSA will not be allowed, no baseball approved bats can be used in softball games at any time.

XV. Schedules (Regular and Post Season)

The Vice President Operations has the authority to schedule additional games during the week to make up rainouts, postponed games, or suspended games. When possible this will not exceed Three (3) games per week. Both teams manager/coach will receive a minimum of forty eight (48) hours' notice prior to any makeup game (Excludes Tournament Games), unless both agree to less. Umpire availability must be confirmed by the Vice President Operations before

the game is officially scheduled. Note: Rainout game may be scheduled the proceeding day if required by the league.

At the beginning of the season the WBSA Board of Directors will determine the number of games each league will play. The goal is for each Baseball team to play a twelve (12) to fourteen (14) game schedule depending on number of teams. The goal for each Softball team to play is a ten (10) to twelve (12) game schedule depending on number of teams.

Length of Games

Regulation Regular Season Baseball games shall be:

- 4U Peewee Division – 50 minute time limit. The game will end with no continuation to finish an inning. (Spring and Fall)
- 5U and 6U TBall Division - Five (5) innings or 1 hour Finish the inning. For the fall season due to the change in available daylight, Five (5) innings or 1 hour 15 Minutes drop dead. If game play cannot continue due to darkness, the umpire may call the game at 1 hour in the fall.
- 7U & 8U Divisions - Six (6) innings with no new inning starting after 1 hour 15 minutes. There is a 1 hour and 15 minute time limit during the Fall Season. No game shall begin after 8:30pm on a weeknight other than Friday, prior to the last day of the school year and no inning shall begin after 10pm weeknights or weekends during the summer months. For the fall season, game time is limited to 1 Hour 15 Minutes drop dead.
- 9U and 10U Divisions – Six (6) innings with no new inning starting after 1 hour 30 minutes. There is a 1 hour and 30 minute time limit during the Fall Season. No game shall begin after 8:30pm on a weeknight other than Friday, prior to the last day of the school year and no inning shall begin after 10pm on weeknights or weekends during the summer months. For the fall season, game time is limited to 1 Hour 30 Minutes drop dead.
- 12U 50-70 Divisions – Six (6) innings with no new inning starting after 1 hour and 30 minutes. There is a 1 hour and 30 minute time limit during the Fall Season. No game shall begin after 9:00pm on a weeknight prior to the last day of the school year and no inning shall begin after 10:00pm on weeknights or weekends during the summer months.
- 14U – 18U Divisions – seven (7) innings with no new inning starting after 1 Hour 45 Minutes. There is a 1 hour and 45 minute time limit during the Fall Season. No game shall begin after 9:00pm on a weeknight prior to the last day of the school year and no inning shall begin after 10:30pm on weeknights or weekends during the summer months. For the fall season, game time is limited to 1 hour 45 minutes drop dead.

Regulation Regular Season Softball games shall be:

- 6U – All games will be played to a 60 minute time limit – finish the batter, no new inning after 60 minutes. No game shall begin after 6:30pm on a weeknight other than Friday, prior to the last day of the school year and no inning shall begin after 8pm on weeknights or weekends during the summer months.
- 8U – All games will be played to a 75 minute time limit – finish the batter, no new inning after 75 minutes. A maximum of 6 innings will be played. No game shall begin after 7:30pm on a weeknight other than Friday, prior to the last day of the school year and no inning shall begin after 8pm on weeknights or weekends during the summer months.

- 10U – All games will be played to a 75 minute time limit – finish the batter, no new inning after 75 minutes. No game shall begin after 7:30pm on a weeknight other than Friday, prior to the last day of the school year and no inning shall begin after 8pm on weeknights or weekends during the summer months.
- 12U – All games will be played to a 75 minute time limit – finish the inning, no new inning after 75 minutes. No game shall begin after 8:00pm on a weeknight other than Friday, prior to the last day of the school year and no inning shall begin after 10pm on weeknights or weekends during the summer months.
- 14U – All games will be played to a 75 minute time limit – finish the inning, no new inning after 75 minutes. No game shall begin after 8:30pm on a weeknight other than Friday, prior to the last day of the school year and no inning shall begin after 10pm on weeknights or weekends during the summer months.

Regular Season games can end in a Tie. Tournament Bracket and Championship games will be played under regular season time limits. (Subject to change based on End of Season Tournament Rules Document. Run Rule in Effect / See League Exceptions and Tournament Guide/Rules Document for more information)

Game Time will commence immediately after the plate umpire reaches home plate. The exact start time for tournament games is to be indicated by the Head Umpire to the Official Scorekeeper, and the Head Umpire’s timepiece is considered official time. In the event the Head Umpire does not have a timepiece or the Head Umpire’s timepiece fails, the Official Scorekeeper shall also keep time.

New Innings - A new inning is considered started the instant the last out is made in the proceeding inning.

Starting and Ending a Game –

A regulation game consists of five innings (5) for 4U – 6U divisions, six (6) innings for age divisions 7U – 12U divisions, and Seven (7) innings for age divisions 14U – 18U, unless the game is:

- Shortened because the home team needs none of its half of the last inning or only a fraction of it to win; or Shortened because an imposed Time Limit expires; or Shortened because any applicable part of USSSA Rule 7.03.B has been met; or Shortened because any applicable part of USSSA Rule 7.03.C has been met.

WBSA Run Rule (USSSA Baseball Chart 7.03.B-1) / Note: Inter-League rules may impact this chart. Please check with your Division Director.

Length of Game	Run Differential	Start Inning
6 Innings	16	3rd Inning
6 Innings	11	4th Inning
6 Innings	6	5 th Inning
7 Innings	16	3rd Inning
7 Innings	11	4th Inning
7 Innings	6	5 th Inning

WBSA Run Rule (USSSA Fast Pitch Softball 14th Edition Rule 4. The Game, Section 4) / Note: Inter-League rules may impact this chart. Please check with your Division Director.

Length of Game	Run Differential	Start Inning
6 Innings	12	3rd Inning
6 Innings	10	4th Inning
6 Innings	8	5 th Inning

Postponed/Make-up Games

- Make-up games will be played in the same week when possible.
- Make-up games will be scheduled in the same order in which they were originally scheduled when possible.
- Wednesdays and Sundays may be utilized for make-up games only if there are no other dates/times available throughout the season.
- Doubleheaders may be utilized for make-up games
- All other makeup games will be in accordance with League rules and regulations.

Rain Delays

If, in the opinion of the Umpire-in-chief (Or Senior Umpire if UIC is not on site), it may be possible to resume play after a rain delay or other such delay, the teams may be required to wait up to thirty minutes to see if conditions improve. The Umpire or Board Member on Duty will delay or suspend the game in the event of lightning. DON'T WAIT TOO LONG. SAFETY OF PLAYERS IS FIRST!!

Suspended Games

If a game is called for any reason prior to it being considered a complete game, then it is to be resumed from the point of curtailment at a time scheduled by the Vice President of Operations. In the event it is not possible to complete the game prior to the start of the end of season tournament, the game will be entered as a 0-0 tie, and may be resumed upon completion of the tournament if both team choose to participate.

Tie Games – Regular Season League Play Only

Games will end in a tie if regulation time has expired and the game is considered complete.

If a game is tied at the end of regulation play (6 or 7 Inning completed) and there is still time remaining (as specified in the designated time rule for each league), the game will continue one (1) inning at a time as needed until a winner is determined or the time rule takes effect. Tied games will count in the standing as ½ game won and ½ game lost.

Forfeited Games - A game shall be forfeited if the following occurs:

- A team cannot field a minimum of (7) players 4U – 6U Peewee – TBall, or (8) Players 7U – 18U within 15 minutes of the scheduled game start time.
 - The game clock will begin at the scheduled game time and will end at the original end time.

- A coach, player, or spectator is ejected from the game but refuses to leave the park.
- A player ejections drops the team below the minimum required number of players to participate in a game.
- In the event of a forfeit, all teams involved will vacate the playing field at least ½ hour prior to the next scheduled game.
- Umpires will have authority to call a forfeit against a team during the regular season. Tournament games can only be called a forfeit by the Tournament Director.
- Umpires will not be allowed to umpire a forfeited game.

XVI. Field Rules

** Please refer to your league specific rules for more information.

Baseball

- Home/Visitor Location - The home team occupies the First base side; the visiting team occupies the Third base side.
- During Tournament Games, the area near the backstop will be kept clear except for the scorekeeper, announcer, Board Member on Duty, Tournament Director, and League Director.
- Field Equipment - The home team is responsible for obtaining and returning all field equipment for evening games. On Saturday, the home team for the first game obtains the equipment and the home team for the last game returns the equipment.
- The manager of each team is responsible for ensuring that ALL trash is removed from their dugout after each game.
- In an effort to keep our park nice and clean, each team will be responsible for trash pickup after their game.

OFFICIAL SCORERS AND SCORE BOOK The home team shall furnish the official scorekeeper for the game. The official scorer shall be a volunteer parent or a person who has attained the age of (18) years. Any deviation from this age requirement must be approved by the Board of Directors. At the end of each game, it is the responsibility of the team's manager to inspect and sign the official score book. All players in attendance shall be listed in the score book by name and number. The score book will constitute the official record regardless of whether either manager has signed the score book.

Softball

- This section currently under review by softball committee XXXXX

XVII. Videotaping / Photography

Videotaping will be allowed at all functions; however, the camera is not to be on the field of play, connected to the field of play, or interfere with the game in progress.

Tape review will not be used in protest action but may be used in the Baseball Board's review of player suspensions, coach's suspensions, and/or at the discretion of the Division Director.

Only Professional photographers who are employed by the League or Coach/Manager are allowed on the field of play. A completed background application and proof of insurance is required before being allowed on the field. Approval from the Head Umpire must be obtained

prior to any person being allowed on the field. The Head Umpire does have the right to not allow a photographer inside the fences of the playing field, and can request the person to leave at any time if the Head Umpires believes they are distracting from the play of game or a safety concern exist. Any players you are not the parent or guardian of shall not be featured on any social media page without express written permission to WBSA from a parent or guardian.

XVIII. Officials (Regular Season and Tournament)

- There will be one (1) official scheduled for 4U – 8U TBall and Coach Pitch Regular Season games.
- There will be two (2) officials scheduled for the TBall end of season tournament, and (2) for Coach Pitch end of season tournament games. Any World Series game will consist of a minimum of (2) Umpires, and a maximum of (4).
- There will be two (2) officials scheduled for all 9U and above games. In the event only one official is available at game time, then one (1) official will call the game.
- The official Scorekeeper for Regular season games shall be the home team and will provide and keep the official scorebook. Each team shall be responsible for keeping up with the pitch count for each player pitcher on their team.
- The WBSA board will do its best to provide official scorekeepers and pitch count recorders during tournament play. In the event coverage isn't available, the Home team will provide a person to do the scorebook, and the visiting team will provide a person to do pitch count. Both individuals will be required to sit at the scorer's table during the game.
- One Umpire or Board Member will sign the official scorebook during tournament play.

XIX. Code of Conduct

Reference WBSA Player, Parent, and Coaches Code of Conduct Forms.

XX.B Pool Players Baseball

To avoid a forfeited game, each team is allowed to use currently registered Wylie Baseball Association players from other teams (in the same Division). These players are known as "pool" players. It is the coach's responsibility to solicit these players prior to their game. Pool players must wear their own jerseys and can play any position except the position of pitcher and catcher. Pool players can ONLY be used to avoid a forfeiture or to avoid playing with 8 players. For example: If you have 9 players available to play, you cannot utilize a pool player to give you an extra sub player. Pool players may not be used at any time during EOS Tournament play.

XX.S Pool Players Softball

To aid a division that is having a difficult time getting enough players for their regular season teams the following option is available. (Note: Pool Players for Fall Seasons may be selected by requesting available players from all coaches in the Division).

- A pool of players from existing regular season teams can be created with players that are willing to participate in extra games during the regular season when teams face a shortage of players for a regular season game. T
- The league's player agent will create and run the pool.
- The league's player agent will use the pool to assign players to teams that are short of players on a rotating basis.
- Managers and/or coaches will not have the right to randomly pick and choose players from the pool or solicit coaches within the division for players.
- Players used from the pool will not be allowed to pitch, catch or play the infield.
- Pool players must play the outfield and bat last in the batting order.
- Pool players that are called and show up at the game site must start, and play at least nine consecutive defensive outs and bat once.
- Pool players must wear their regular season uniform, and must be declared to the opposing coach and home plate umpire prior to the game starting.
- The use of pool player for the 6u-10u divisions must go through the league player agent.
- 12u-14u - Coaches do not have to go through the player agent and may contact other coaches/players in that division.
- All pool players MUST be registered with WYSA and playing on a team in the league.

XXI. League (Ejections / Suspensions / Disciplinary Action / Penalties)

ALL LEAGUES Disciplinary Action – Each Manager/Coach will be held responsible for the conduct of his staff, players, and parents. Opponents and Officials will be treated with respect and courtesy. The manager/coach and/or person at fault will be subject to ejection and possible suspension from the WBSA Program, pending a review by the A&D Director when:

- ANYONE Charging an Umpire or WBSA Board member. Charge is defined as bumping, touching, or physical/verbal abuse.
- ANYONE – manager, coaches, players, parents or spectators committing any act of violence.
- ANYONE viewing the games comes onto the field of play or enters the dugout without permission or assignment.
- ANYONE - Violating the Player, Parent, or Coaches Code of Conduct
- ANY ACT OF MALICIOUS CONTACT – Under NO circumstances are the players to maliciously run over a fielder, regardless of whether or not a fielder is in the baseline or blocking a base. That is not to say that a runner would be guilty of malicious contact anytime he comes into contact with a fielder. Upon Appeal, the Umpire will call obstruction and give the appropriate base. Just because there is severe contact may not mean it was malicious. As in many circumstances, the Umpire will make a judgment call as to the intent of the contact. Malicious contact implies that the runner is deliberate in the contact and attempting to injure the fielder or move the fielder by force. If the Umpire judges the act to be malicious, the ball shall become dead immediately. The Umpire will call, "TIME", and eject the offending player from the game. All runners will return to the base that was occupied prior to the malicious contact infraction. THE ACT OF MALICIOUS CONTACT SUPERSEDES OBSTRUCTION.

- ANY PERSON (COACH/PLAYER/SPECTATOR) – That is heard encouraging or directing a player to maliciously contact another player may be asked to leave the park, or be ejected from the game.
- A MANAGER/COACH OR ASSISTANT COACH – willfully and intentionally violates a playing rule.

EJECTION OF A MANAGER/COACH - Any manager/coach or assistant coach ejected from the game will have three (3) minutes to vacate the dugout and leave the Park. Coaches may not wait in the parking lot for the game to complete. If they have a child or equipment in the dugout, arrangement should be made with an assistant coaches to provide a ride home for the player and the equipment. The game time will not stop. In the event the individual does not comply with the ejection, the game is forfeited. The individual may not stay and continue the argument once ejected. Any manager/coach or assistant coach that is ejected will be automatically suspended for a minimum of one (1) game. The suspended individual will have the option to appeal the suspension to the WBSA Board by contacting the A&D Director and requesting a hearing. The board will hear the appeal and it may (1) uphold, (2) Increase, (3) Reduce, or (4) overturn the ejection/suspension. If the offender has already been ejected during the current or a prior season, the penalty may be increased as a repeat offender. The ejection of any manager/coach or assistant coach will be turned into the Director of Umpires and President within 24 hours after the occurrence. It shall be a violation of league rules for a coach to communicate with anyone around game strategy, substitutions, or assignments from the parking lot.

EJECTED PLAYERS - All players ejected from the game will be removed to the dugout. If no parent is available, the player may reside in the dugout until a parent or Guardian arrives. If the child is not able to remain quietly in the dugout, the Head Coach, or an Assistant Coach must leave the field of play with the child and be responsible for the child until a parent or guardian arrives. If accompanied by a parent, the player is required to leave the park immediately. Any player ejected will serve a one (1) game suspension. Any additional problems from a player ejected and sent to the dugout will result in a warning to the parent or guardian. A second incident will result in the player's suspension from league play without refund, and without the right of appeal.

EJECTED PARENTS and/or SPECTATORS - Any parent/spectator ejected must immediately leave the Park. There is no appeal. Failure to do so will require the Umpire to suspend play at that point, and the game will be forfeited. The Umpire will also notify the Board Member on Duty of the situation. If the parent / spectator has still not left the park, the Police Department will be called, and an officer will be sent to the fields to assist the ejected party from the park area. It will be the WBSA Board's decision on whether to reschedule the game, or enter it as a forfeit against the offending team.

NOTE: Any person who has been ejected, and continues to cause a disturbance from the parking lot area will be permanently banned for the season.

Players, Managers, and Coaches shall remain in the dugouts, on the benches or in the prescribed areas during any altercation.

Disciplinary Action - Disciplinary action may be taken against a player under the following guidelines:

- Unexcused absences from practices or games, or personal misconduct at a team meeting, practice, or game. (Note: Don't punish players for parental issue or without at least attempting to assist in correcting any transportation issues that may be present.)
- Parents of the player being disciplined shall be notified of said action in writing at least Forty Eight (48) hours in advance of the starting game time in which the player is to be disciplined.
- The Division Director, Player Agent/Registrar and the President shall also be notified of the disciplinary action to be taken at least forty eight (48) hours in advance of the starting game time.
- If disciplinary action is required during a game, the manager/coach must explain the reasons to the parents and the Division Director immediately following the game.
- Disciplinary Action approved by the Division Director and Player Agent/Registrar can result in the player being ejected from the dugout, suspended from practice or game play, and in extreme situations, suspended from participation in the League for the season without refund.

XXII.B Trophies/Medals Baseball

League Championships will be decided by the season ending tournament. Trophies/Medals are only provided during the spring season, no trophies/medals are provided during the WBSA Fall season.

- In Leagues where there are 2 divisions, 1 – 3 Place Divisional Trophies/Medals/Rings will be provided. A World Series Game will be played to determine the overall League Champion. The winner of the World Series game will receive an additional Trophy/Medal/Ring and the runner up will receive a Medal.
- In Leagues where there is only 1 Division and 5 or more teams, 1st – 3rd Place teams will receive Trophies/Medals/Rings.
- In Leagues where there is only 1 Division and 4 or less teams, 1st – 2nd Place teams will receive Trophies/Medals/Rings.
- 4U – 12U Divisions will be provided participation medals for every player.

XXII.S Trophies/Medals Softball

Trophies/Medals are only provided during the spring season, no trophies/medals are provided during the fall season.

- 6U – 10U Divisions will be provided with 1st and 2nd place trophies for those teams that make it to the Championship Game for the end of the season tournament.
- 6U – 10U Divisions will be provided participation medals to every player on teams whose team is not in the Championship Game.
- 12U – 14U Divisions will be provided trophies through their end of season tournament with Intercity play (spring season only).

XXIII. End of Season Tournament Baseball

See Spring WBSA End of Season Tournament Guidelines on the WBSA Website for detailed information on the End of Season Tournament. If not available, a copy will be provided to each team prior to the start of the EOS tournament.

XXIV. Post Season Play

No WBSA team may participate in post-season play without the express approval of the WBSA Board. Players in 5U – 18U Divisions may participate in the chartering organizations end of season state and national tournament programs with WBSA Approval.

ALL STAR BALLOTING – For information on the WBSA All Star Program, please refer to Wylie Baseball All Star Program Overview linked on the web site. If not available, a copy will be provided to each team prior to the completion of the EOS tournament.

XXV. Safety

Safety is of paramount importance. Every manager, coach and volunteer must take responsibility for safety as it pertains to the use of equipment and fields, and conduct of the players. It is the managers' responsibility to maintain a safe and secure environment for their players at all times. The manager is responsible for checking the fields, equipment, and players' personal gear to verify compliance with league rules and safety guidelines. A few general reminders:

1. You must have all players/parents complete the Medical release/Information forms and carry these at all activities. All incidents or injuries should be reported to the league Safety Officer.
2. All adult volunteers must complete a Volunteer Application Form and submit to the Division Director or Safety Officer.
3. Every manager is required to attend the League provided basic First Aid Overview provided during the Coaches Meeting.
4. Never leave a player alone after a practice or game. Stay with the player until a responsible adult has come to take them home.

5. If restrooms, concessions, etc., are not in clear sight, send an adult or another player and use the “buddy” system.
6. Always check the catchers gear before a player enters the field of play. This will prevent injury and avoid time spent adjusting straps, etc.
7. During practices and warm-ups before games, align the players in an organized manner and stress the importance of accurate and deliberate throwing. They will become better throwers and fewer kids will get hurt.
8. Always warm up before practices and playing a game. Make it a routine part of the practice/game plan. This will prevent injuries and teach the kids the importance of warm ups. If you do not have an appropriate warm up routine, contact your league director. They can help you find a veteran coach to mentor you.
9. There are no on-deck batters, or practice batting during games (12Y – 18U Divisions Excluded). No player shall pick up a bat until they are instructed to do so (when their turn comes up). Teach your players to drop the bat after swinging. Throwing the bat is against the rules and is dangerous.
10. All players must remain in the dugout – and away from the dugout entrance during games.
11. Teach your fielders the proper positioning (baseline, base coverage, catcher’s stance, etc.) when playing in a game. Players may not block the path to any base (including home plate) unless they have the ball in hand and are waiting to make the tag.

I have a question / I need help / Who do I contact?			
Division Director (DD)	Player Agent (PA)	Vice President – Operations (Only after speaking with DD or PA)	League President (Only after speaking with VP Ops)
Rule Question	Draft Question	Rule Questions	Chartering Organization Questions
Schedule Issue	Player Issue	Schedule Issue	League Incorporation
Player Issue	Parent Issue	Equipment Issue / Question	All other issues after appropriate VP Review.
Parent Issue	Uniforms	Web Site Issues	
Equipment Issue / Question	Player Assignment	Quick Club App Issues	
Practice Planning			

Inter-League Questions			
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I have a question / I need help / Who do I contact?			
Safety Officer	A&D Director	Field and Services	Officials Director
Any Incident or Injury	File a Formal Complaint	Field Issue (Ants / Cracks / Fencing / Gates / Locks / etc.)	Rule Interpretations
Field Safety Concern	Request an A&D Hearing	Field Equipment Issue (Bases / Scoreboards / etc.)	Umpire Performance (Timeliness / Demeanor)
First Aid Training	Respond to an A&D Request	Restroom Issues	Becoming an Umpire
Insurance Questions			
First Aid Kits			

I have a question / I need help / Who do I contact?			
Treasurer	Vice President Administration	City of Wylie	
Payments or Payment Issues	Opening Day	Field Conditions (Rain Out after 4pm)	
League Donations	League Finances	Restroom Issues	
Tax Receipts	Sponsorships	Park Issues	
Sponsor Reimbursement	Community Relations	Park Vandalism	
	Advertising		